# CONVOCATORIA Y DATOS GENERALES DE LA CONTRATACIÓN

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| 1. **DATOS DEL PROCESOS DE CONTRATACIÓN** | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Entidad Convocante | **Entidad Ejecutora de Conversión a Gas Natural Vehicular EEC-GNV – Ministerio de Hidrocarburos** | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Modalidad de contratación | Apoyo Nacional a la Producción y Empleo - ANPE | | | | | | | | |  | Código Interno que la Entidad utiliza para identificar el proceso | | | | | | | | | | EEC-GNV-ANPE-B-Nº 003/2019 | | | |  |
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| Objeto de la contratación |  | **ADQUISICION DE IMPRESORAS, SCANNERS Y COMPUTADORAS DE ESCRITORIO Y COMPUTADORAS PORTÁTILES PARA PERSONAL DE LA EEC-GNV** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Método de Selección y Adjudicación | **X** | | Precio Evaluado más Bajo | | | | | | | | |  |  | Calidad Propuesta Técnica y Costo | | | | | | | | | |  |  |  |  |  |  |  |  |  |
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|  | | Calidad | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Forma de Adjudicación |  | | Por el Total | | | | | **X** | | Por Ítems | | | | |  |  | Por Lotes | | | | | |  |  |  |  |  |  |  |  |  |  |
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| Precio Referencial |  | **Ítem Nº 1: Bs 30.900,00 (Treinta Mil Novecientos 00/100 Bolivianos)**  **Ítem Nº 2: Bs103.008,00 (Ciento Tres Mil Ocho 00/100 Bolivianos)**  **Ítem Nº 3: Bs 70.087,20 (Setenta Mil Ochenta y Siete 20/100 Bolivianos)**  **Ítem Nº 4: Bs 18.200,00 (Dieciocho Mil Doscientos 00/100 Bolivianos)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| La contratación se formalizará mediante | **X** | | Contrato | | | |  |  | Orden de Compra ***(únicamente para bienes de entrega no mayor a quince 15 días calendario)*** | | | | | | | | | | | | | | | | |  |  |  |  |  |  |  |
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| Plazo previsto para la entrega de bienes **(en días calendario)** |  | ***20 (Veinte) días calendario, a partir del día siguiente hábil, de la suscripción del contrato.*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Garantía de Cumplimiento  de Contrato  ***(Suprimir en caso de formalizar con Orden de Compra)*** |  | ***El proponente adjudicado deberá constituir una Garantía de Cumplimiento de Contrato equivalente al 7% o 3,5% (según corresponda). En caso de pagos parciales, el proponente podrá solicitar la retención en sustitución de la garantía*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Señalar para cuando es el requerimiento del bien | **X** | Bienes para la gestión en curso | | | | | | | | | | | | | | | | | | | | | | | | | |  |  |
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|  | Bienes recurrentes para la próxima gestión (el proceso llegará hasta la adjudicación y la suscripción del contrato está sujeta a la aprobación del presupuesto de la siguiente gestión) | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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|  | Bienes para la próxima gestión (el proceso se iniciara una vez promulgada la Ley del Presupuesto General del Estado la siguiepnte gestión) | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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| Organismos Financiadores | | | | | | | | # | Nombre del Organismo Financiador  (de acuerdo al clasificador vigente) | | | | | | | | | | | | | | | | | | | |  | % de Financiamiento | | | | | | | |  |
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| 1 | Otros Recursos Específicos | | | | | | | | | | | | | | | | | | | |  | 100 | | | | | | | |  |
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| 1. **INFORMACIÓN DEL DOCUMENTO BASE DE CONTRATACIÓN (DBC)**   **Los interesados podrán recabar el Documento Base de Contratación (DBC) en el sitio Web del SICOES y obtener información de la entidad de acuerdo con los siguientes datos:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Domicilio de la Entidad Convocante | | | | | | | | Calle Capitán Ravelo entre Calle Rosendo Gutiérrez y Belisario Salinas, Edificio Excélsior Nro. 2329 Piso 5 | | | | | | | | | | | | | | | | | | Horario de Atención de la Entidad | | | | | | | | 08:30-12:30 14:30-18:30 | | | |  |
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|  | | | | | | | |  |  |  |  | *Nombre Completo* | | | | | | | | | | |  | *Cargo* | | | | | |  | *Dependencia* | | | | | | |  |
| Encargado de atender consultas | | | | | | | | | | | | Pedro Héctor Pacheco Gonzales | | | | | | | | | | |  | Profesional de Tecnología de Información. | | | | | |  | Dirección General Ejecutiva de la EEC - GNV | | | | | | |  |
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| Teléfono | | | | | 2-145491 Int. 372 | | | |  | Fax | | 2146367 | | | |  | Correo Electrónico | | | | | | ppacheco@eecgnv.gob.bo | | | | | | | | | | | | | |  |  |
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| **3.    CRONOGRAMA DE PLAZOS** | | | | | | | | | | | | | | | | | |
| De acuerdo con lo establecido en el Artículo 47 de las NB-SABS, los siguientes plazos son de cumplimiento obligatorio:   * + 1. Presentación de propuestas:  1. Para contrataciones hasta Bs.200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS), plazo mínimo cuatro (4) días hábiles. 2. Para contrataciones mayores a Bs.200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS) hasta Bs1.000.000.- (UN MILLÓN 00/100 BOLIVIANOS), plazo mínimo ocho (8) días hábiles.   Ambos computables a partir del día siguiente hábil de la publicación de la convocatoria;   * + 1. Presentación de documentos para la formalización de la contratación, plazo de entrega de documentos no menor a cuatro (4) días hábiles);     2. Plazo para la presentación del Recurso Administrativo de Impugnación a la Resolución de Adjudicación o de Declaratoria Desierta, en contrataciones mayores a Bs200.000.- (DOSCIENTOS MIL 00/100 BOLIVIANOS) hasta Bs1.000.000.- (UN MILLÓN 00/100 BOLIVIANOS) (en cuyo caso el cronograma deberá considerar tres (3) días hábiles computables a partir del día siguiente hábil de la notificación de la Resolución Impugnable).   **El incumplimiento a los plazos señalados será considerado como inobservancia a la normativa** | | | | | | | | | | | | | | | | | |
| **El cronograma de plazos previsto para el proceso de contratación, es el siguiente:** | | | | | | | | | | | | | | | | | |
| **ACTIVIDAD** | | | **FECHA** | | | | | | | **HORA** | | | | | **LUGAR Y DIRECCIÓN** | | |
|  | Publicación del DBC en el SICOES y la Convocatoria en la Mesa de Partes | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |  |  |
|  | 17 |  | 09 |  | 2019 |  |  | 18 |  | 30 |  | Calle Capitán Ravelo entre Calle Rosendo Gutiérrez y Belisario Salinas, Edificio Excélsior Nro. 2329 Piso 5 |
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|  | Inspección previa (No es obligatoria) | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
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|  | Consultas Escritas (No es obligatoria) | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
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|  | Reunión Informativa de aclaración (No es obligatoria) | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
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|  | Fecha límite de Presentación y Apertura de Propuestas | |  | *Día* |  | *Mes* |  | *Año* |  |  | *Hora* |  | *Min.* |  |  |
|  | 30 |  | 09 |  | 2019 |  |  | 11:00  Presentación de Propuestas  11:15  Apertura de Propuestas | | |  | Calle Capitán Ravelo, Edif. Excélsior Nro. 2329 Piso 6 (Recepción)  Calle Capitán Ravelo, Edif. Excélsior Nro. 2329 Piso 6 (Sala de Reuniones) |
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|  | Presentación del Informe de Evaluación y Recomendación al RPA | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Adjudicación o Declaratoria Desierta | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Notificación de la adjudicación o Declaratoria Desierta (fecha límite) | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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|  | Presentación de documentos para la formalización de la contratación. | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
|  | 15 |  | 10 |  | 2019 |  |  |  |  |  |  |  |
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|  | Suscripción de contrato o emisión de la Orden de Compra. | |  | *Día* |  | *Mes* |  | *Año* |  |  |  |  |  |  |  |
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